

Artistic Director Bellevue Youth Choirs Bellevue, Washington

The Bellevue Youth Choirs seeks an experienced professional to be its next Artistic Director. The new Artistic Director will have the exciting opportunity to lead over 100 youth in developing their passion, confidence and skills as musicians and young adults.

The ideal candidate for this position will have demonstrated skills in the following areas:

- choral pedagogy and conducting skills
- curriculum development and teacher leader skills
- public relations skills for recruiting members and interacting with parents,
- organizational skills in leading a team of choir directors and accompanists
- management skills to establish budgets with the Board of Directors and operate within financial constraints.

Timing and Application

Interested candidates should submit a letter of interest and resume not later than **May 31, 2019**. To apply please email information to madeleine@bellevueyouthchoirs.org.

All submissions will be acknowledged and will be held in strict confidence. Initial interviews may be conducted with the search committee by phone or in person. It is anticipated that final interviews for the position will be conducted by **June 15** with the hiring decision made shortly thereafter.

Salary

This is a part time position that requires approximately 20 hours per week. Salary requirements will be determined based on experience.

BELLEVUE YOUTH CHOIRS ARTISTIC DIRECTOR JOB DESCRIPTION

Purpose of the Artistic Director Position

The artistic director provides the artistic and educational vision of the Bellevue Youth Choirs and is responsible for the leadership and direction of every aspect of the performances by the choirs. The artistic director reports to the board of directors and works in conjunction and in consultation with the executive director.

About the Bellevue Youth Choirs

Website: <https://bellevueyouthchoirs.org/>

Mission Statement:

Bellevue Youth Choirs offer unmatched musicianship training, inspired performances, and a joyful, spirited community for youth.

Tagline: Inspired artistry, irresistible spirit

Values

Awareness of world cultures
Expressive artistry
Respect for others
Growth through community

The Choir

Bellevue Youth Choirs is comprised of five choir levels and serves over 130 boys and girls, ages 4-18, from the Bellevue, WA area (Bellevue, Issaquah, Sammamish, Fall City, Newcastle, Renton, Redmond, Kirkland, Medina, Mercer Island). The choirs rehearse weekly at Cross of Christ Lutheran church in Bellevue.

Choristers learn musicianship, vocal technique, performance skills, and participate in mainstage concerts, outreach and community events, and collaborations with the finest musicians and choral groups.

The auditioned choirs participate in regional choral festivals and tours.

History

Bellevue Youth Choirs was founded in 2012 as Bellevue Girlchoir by Managing Artistic Director Darcy Morrissey. Soon Bellevue Boychoir was added to the organization. In 2016 Washington State approved the application for non-profit status under the name Bellevue Youth Choirs.

Statement of Inclusion

Bellevue Youth Choirs embraces diversity and welcomes youth of all races, ethnicities, religions, sexual orientations, and socioeconomic backgrounds. Our program serves our community through music.

Expectations of the Artistic Director

Artistic Management

- Provides overall artistic leadership and direction to the choirs and accompanists
- Selects and evaluates annually choir and accompanist members
- Oversees enrollment process including auditioning potential choristers
- Oversees annual evaluation of choristers
- Supervises all artistic aspects in the choice of repertoire and selection of venues
- Selects all artistic personnel including choir directors, accompanists and substitute musicians as required
- Prepares agenda and leads artistic staff meetings
- Coordinates rehearsal and concert calendars with choir directors and accompanists
- Oversees the logistics of rehearsals and concerts
- Supervises all rehearsals and concerts
- Supervises the educational program
- Writes program notes for each concert and supervises all recording activities
- Prepares scores for choir, accompanist, and soloists
- Produces concert program books with executive director
- Participates with executive director in fee negotiation for choir directors and accompanists
- Selects venues for performances and assists executive director in writing and negotiating the contract
- Plans and leads tours

Board Relations

- Meets regularly with the board of directors regarding the status of the artistic programs and projects
- Participates in fundraising activities

Public Relations

- Serves as the official spokesperson for the organization
- Participates in community activities that further the name recognition of BYC
- Represents BYC in all media appearances
- Participates in musical and professional organizations locally, nationally, and internationally
- Collaborates with the executive director for marketing campaigns and publicity

Financial Management

- Develops annually a comprehensive artistic plan that in collaboration with the executive director provides the basis for the annual budget
- Follows the board-approved annual budget for the programs
- Collaborates in the preparation of grant applications
- Coordinates with bookkeeper for artistic staff payroll