



Bellevue Youth Choirs Board of Directors

Mission Statement: *Bellevue Youth Choirs offer unmatched musicianship training, inspired performances, and a joyful, spirited community for youth.*

Position Overview

The Board will support the work of BYC and provide mission-based leadership and strategic governance. While day-to-day operations are led by BYC's Artistic and Executive Directors (AD and ED), the Board-AD/ED relationship is a partnership, and the appropriate involvement of the Board is both critical and expected. Specific Board Member responsibilities include:

Leadership, governance and oversight

- Serving as a trusted advisor to the AD/ED as they develop and implement BYC's strategic plan
- Reviewing outcomes and metrics created by BYC for evaluating its impact, and regularly measuring its performance and effectiveness using those metrics; reviewing agenda and supporting materials prior to board and committee meetings
- Approving BYC's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities
- Contributing to an annual performance evaluation of AD/ED
- Assisting the AD/ED and board chair in identifying and recruiting other Board Members
- Partnering with the AD/ED and other board members to ensure that board resolutions are carried out
- Serving on committees or task forces and taking on special assignments
- Representing BYC to stakeholders; acting as an ambassador for the organization
- Ensuring BYC's commitment to a diverse board and staff that reflects the communities BYC serves

Fundraising

BYC Board Members will consider BYC a philanthropic priority and will make annual gifts, as they are able, that reflect that priority. Gifts can be given in a variety of ways, including one-time or monthly donations and in-kind support. *Although Board Members are expected to contribute financially as able, BYC also invites anyone to participate, regardless of financial situation, knowing that support can be given in a variety of ways other than financially.*

Board terms/participation

BYC's Board Members will serve a three-year term to be eligible for re-appointment for total three consecutive terms. Board meetings will be held monthly and committee meetings will be held in coordination with full board meetings.

Qualifications

This is an extraordinary opportunity for an individual who is passionate about BYC's mission and who has a track record of board leadership or local volunteer work. Board Members should have some past volunteer experience in local non-profit or community organizations, or experience in business, government, philanthropy, or other applicable fields.

Ideal candidates will have the following qualifications:

- Volunteer experience in community organizations (PTA, non-profits, church councils, etc.), or professional experience in business, government, philanthropy, or other applicable fields
- A passion for music education and improving children's lives through community
- The ability to work with a team, make connections with BYC parents, and otherwise strengthen relationships between the Board and BYC families
- Personal qualities of integrity, credibility, and respect for others.

Directors and Officers shall serve without compensation for their services but may be reimbursed by the Corporation for their reasonable pre-approved expenses and disbursements in that capacity on behalf of the Corporation.

Specific Positions Available:

Development Chair: Works with ED to set fundraising plan for year. Is the driving force behind making business connections and in reaching out to community sponsors.

Recruitment Chair: Works with AD in recruiting choristers from local schools, neighborhoods, activities, church groups. Is active in PTA, scouts, or other local children's organizations and can bring in new choristers from these groups.

Community Engagement Chair: Works with both AD and ED to create opportunities for choristers and families to gather. Invigorates support system within the organization.

Travel and Outreach Chair: Works with AD to identify performing opportunities locally, domestically, and internationally. Assists in planning of tours and outreach.