

Bellevue Youth Choirs (BYC) Board of Directors Job Description

Position Overview

The Board is responsible to the community-at-large for ensuring that BYC's mission is carried out legally, ethically, and transparently. Board members

Governance Responsibilities

- Hire executive staff for managing day-to-day operations; regularly evaluate their performance.
- Approve BYC's annual budget, audit reports, and material business decisions; being informed of and meeting all legal and fiduciary responsibilities.
- Define the strategic goals for the organization in partnership with executive staff.
- Participate in regular board meetings, assess performance and take corrective actions as needed.
- Represent BYC to stakeholders acting as an ambassador for the organization.
- Ensure BYC's commitment to a diverse board and staff that reflects the communities BYC serves.

Other Responsibilities

- BYC Board Members will consider BYC a philanthropic priority and will make annual gifts, as they are able, that reflect that priority. Gifts can be given in a variety of ways, including one-time or monthly donations and in-kind support. *Although Board Members are expected to contribute financially as able, BYC also invites anyone to participate, regardless of financial situation, knowing that support can be given in a variety of ways other than financially.*
- Serve on committees or task forces and volunteer for special assignments.

Election and Meetings

New board members are elected by the board to serve a three-year term. Board meetings are currently scheduled monthly on Zoom.

Qualifications

- Volunteer experience in community organizations (PTA, non-profits, church councils, etc.), or professional experience in business, government, philanthropy, or other applicable fields
- A passion for music education and improving children's lives through community.
- The ability to work with a team, make connections and strengthen relationships with BYC families and the community-at-large.
- Personal qualities of integrity, credibility, and respect for others.

Directors and Officers shall serve without compensation for their services but may be reimbursed by the Corporation for their reasonable pre-approved expenses and disbursements in that capacity on behalf of the Corporation.